

**TOWN OF ROSSVILLE
REGULAR MEETING OF THE
MAYOR OF BOARD AND ALDERMEN**

380 Morrison Road
Rossville, TN 38066

April 11, 2023

Visitors: Karen Pennington, Dave Hamric, Lorie Rice, Edgar Babian, Joseph Howell, Tom Minor, David Baker, Carolyn Rhea and Betty Ann Mullis.

Board members attending were Judy Watters, Sherrie Rinehart, Bobby Williams, Sondra Webb, Jeffrey Wooden, Zachary Moore and Mike Swessel.

Chief Hamric led the invocation and the pledge of allegiance.

Mayor Watters asked for citizen comments regarding agenda items only. None were suggested.

Sherrie Rinehart made the motion to approve the agenda, a second from Mike Swessel and a unanimous vote.

Minutes from the March 21, 2023 regular meeting of the Mayor and Board were approved with a motion from Bobby Williams, a second from Jeff Wooden and a unanimous vote.

Lorie Rice reported on the financials for the month of March. Zachary Moore made the motion to approve the financials for the month of March, a second from Sondra Webb and a unanimous vote.

Chief Hamric reported that the Police Department responded to 54 calls, 2 arrests, 209 citation charges, 55 warnings, 4 incident reports and 1 crash during the month of March.

Chief Babian presented the Fire Department activity for the month of March. They responded to 3 fire calls, 1 service call, and 16 medical calls with an average response time of 14:22 minutes for Rossville.

Joseph Howell reported the water loss for the month of January was 11.2%. Mr. Howell informed the Mayor and Board of Aldermen they have replaced 8 meters this month with automated read meters.

David Baker updated the Mayor and Board on the Board of Zoning and Appeals meeting and a Planning meeting held on April 6th to review temporary signage for Classic Clipper located at 70 Main Street in the Historic District. He stated a business is

allowed to use temporary signage twice a year. The applicant requested to combine this time until her actual sign is completed. This was approved. Mr. Baker stated that they also reviewed elevation and site plans for a new State Farm building which was also approved. They reviewed plans for Rossville Nutrition House's new location at 460 Main Street and after extensive discussions about design scenarios and requirements, it was decided that a Letter of Credit be provided to the Town to cover the costs of the improvements that are needed to get the building repaired until the business owner completes the work that is required. This Letter of Credit will allow the Business to open while improvements are being made. Mr. Baker stated the Board also reviewed a site plan of some patio designs for Caleb Hollingsworth at 70 Front Street. This was tabled due to lack of procedural items being presented.

David Baker updated the Mayor and Board of Aldermen on the status of the Development Agreement for Riveredge. As of now the TDEC portal shows that the storm water discharge permit has not been approved. We have not received an update from the applicants.

There was no old business.

Under new business, Mayor Watters informed the Board of Aldermen that the Town must bid the request for services for our solid waste services. The RFP notification has been published in the Falcon so we can start the bidding process. The bids will be opened on June 16th at 2 p.m.

Mayor Watters informed the Board of Aldermen that there have been some revisions to the Urban Growth Plan and the next step will be to have a public hearing. David Baker stated that the proposed growth limits will go to Mt Pleasant Road on the south side of Hwy 57, all the way down to the Mississippi State line, eastward on the north side of Hwy 57 past Slayden road, and across the Wolf River to Cool Springs Loop, west of Piperton's eastern limit. Mr. Baker stated the county has opened the growth boundaries and we have looked at much larger areas to accommodate the town and make this a manageable 20-year growth plan. The Board agreed that this was reasonable and it was approved to move forward with a public hearing.

Mayor Watters brought before the Board of Aldermen a new application process for the Planning Commission, Board of Zoning and Appeals and the Design Review Board. She stated as we are growing and more businesses are coming into Town, we must ensure that they comply with all the recommendations suggested by the Boards and that the process is the same for everyone. She stated that this new process will require a letter of credit in some cases so the applicant can operate but it ensures the improvements required will be completed. The Town will issue a temporary certificate of occupancy until the required work is completed. Zach Moore made the motion to use the new applications for the Planning Commission, Board of Zoning and Appeals and the Design Review Board, a second from Bobby Williams and a unanimous vote.

Mayor Watters brought before the Board of Aldermen Ordinance 2023-002, an Ordinance of the Town of Rossville, Tennessee amending the fiscal year 2022-2023 budget passed by Ordinance 2022-011. Sondra Webb made the motion to pass on first reading Ordinance 2023-002, a second from Jeff Wooden.

Aldermen Rinehart stated that they have been working with Rossville Christian Academy students on a new design for the downtown logo. She showed a copy of the logo to the Board. Food trucks are scheduled to be at Lafayette Park on April 16th from 5-7 p.m.

Mayor Watters stated that we will meet to discuss the budget on April 25th.

Motion to adjourn was made; all in favor.

Karen Pennington, Town Recorder

Motion: _____
May 9, 2023

Second: _____
May 9, 2023

Approved: _____
Mayor