

TOWN OF ROSSVILLE
REGULAR MEETING OF THE
MAYOR OF BOARD AND ALDERMEN
380 Morrison Road
Rossville, TN 38066

February 9, 2021

Visitors: Edgar Babian, Dave Hamric, Lorie Rice, Karen Pennington, Loretta Bell, Tim Verner, Tom Minor, Norma Kirby, Mary Etta Hallewell, Betty Mullis, Joseph Howell, and Carolyn Rhea.

Present members were Judy Watters, Sondra Webb, Mike Swessell, Bobby Williams, Sherrie Rinehart, and Doug Kranz. Zach Moore called in virtually.

Mayor Watters called the meeting to order at 6:30 p.m.

Bobby Williams gave the Invocation and Pledge of Allegiance. Mayor Watters informed the public that Karen Willey, the Town's Water Clerk, unexpectedly died on February 1, 2021. Mayor Watters stated she had worked for the Town for 2 years and her death was a shock. Karen was a great employee and a dear friend. A moment of silence was offered for her memory.

Mayor Watters asked for citizen's comments regarding agenda items only. None were suggested.

Mayor Watters asked for non-agenda items. None were suggested from the Board. Mayor Watters added the minutes from the January 6, 2021 Executive Session. Sherrie Rinehart made the motion to approve the agenda as amended, a second from Sondra Webb and a unanimous vote.

Minutes from the Executive Session meeting on 01/16/2021 and the minutes from the regular Board meeting on 1/12/2021 were approved with a motion from Bobby Williams, a second from Sondra Webb and a unanimous vote.

Lorie Rice presented the financials for January. Sherrie Rinehart made the motion to approve the financials for January, a second from Sondra Webb and a unanimous vote.

Chief Hamric reported there were 46 calls, 195 citation charges, 33 warnings, 1 crash, and 5 incident reports for the month of January for the Police Department.

Edgar Babian reported a total of 4 fire calls, 23 medical calls and 2 service calls with a response time of 10:01 minutes for the Rossville Fire Department for the month of January. Mayor Watters informed the Board that Chief Babian was elected President of the Midsouth Fire Chiefs' Association and congratulated him on this achievement. Chief Babian stated that Association meets once a month to network with other firefighter professionals.

Joseph Howell reported there was a 14.5% water loss for the month of January. Mr. Howell informed the Board that the water tank inspections were completed and that everything went well. The next inspection will be scheduled in four years. Mayor Watters asked if there is an update on the fence around the water tower. Mr. Howell told the Board this project will likely have to be rebid as the selected fence company has not responded.

There were no Planning Commission updates.

There were no Engineering updates.

Mayor Watters introduced Loretta Bell to the Board. Mayor Watters stated that tentative plans were underway to hire Loretta in as a part-time employee to help with the administration duties. After Karen Willey suddenly died, Loretta accepted the backfill position. Loretta has a CMFO and Court Clerk Certification and will be a strong asset to the Town of Rossville.

Mayor Watters informed the Board of Aldermen that the Chamber of Commerce's Manufacturer's Day will be held in Rossville on March 25th. Additionally, the Chamber's Springfest will be in Rossville on April 10th.

There was no old business.

Under New Business, Joseph Howell informed the Mayor and Board of Aldermen that TDEC identified 3 areas of concern that must be corrected at the waste water lagoon. They are:

- erosion around the lagoon,
- calibration of the flow meter, and
- the replacement/repairs of the aerators.

The Public Utilities Director, Joseph Howell, outlined the following corrective actions and remaining work to be performed:

- To date, five loads of dirt have been delivered to correct the erosion issues but completion is delayed due to the current weather constraints.
- RYE engineering completed the calibration of the effluent flow meter at a cost of \$500.
- Preliminary analysis work has been performed on the aerators by an electrician who identified 12 deficient units. Four aerators needed new starters which have been received and replacement is underway. The remaining eight aerators will be tested for deficiencies by unhooking the leads and testing them. If repair is not an option, replacement will be evaluated and the cost will be presented to the Board at a later meeting. Early estimates to replace an aerator is approximately \$16K per aerator with repair costs of \$3K per aerator. The Board will be presented with the cost of the project as soon as possible. Additionally, a routine maintenance and inspection schedule has been prepared.

The Mayor and Board of Aldermen were advised that the wet well pump located at the Water Plant is malfunctioning. Mr. Howell stated that the warranty lapsed 6 months ago. He has been in contact with the company who installed the well for assistance. Mr. Howell received information that the repair will require that a crane be used to pull the pump from the top of the Water Plant before it can be evaluated. However, the Town is responsible for the cost of the crane. The quote for this scope of work is \$3,600. Tim Verner informed the Board that there be a five-year warranty on this type of equipment and agreed to check into it.

Mayor Watters brought before the Board of Aldermen the appointment of a new Planning and Zoning Member to replace Michael Humerickhouse. Mayor Watters introduced Norma Kirby who lives in Saunders Creek and stated that her knowledge and experience will be an asset to the Planning Commission. Bobby Williams made the motion to appoint Norma Kirby as the newest Planning and Zoning Commission member, a second from Doug Kranz and a unanimous vote.

Mayor Watters brought before the Board of Aldermen first reading of Ordinance 2021-001, An Ordinance amending the Town of Rossville's Municipal Code Chapter 3, Section 4-304, Travel Reimbursement Rate Schedules. This Ordinance will adopt the Federal reimbursement rate of 56 cents per mile and replace the existing State reimbursement rate of 47 cents per mile. Bobby Williams made the motion to accept on first reading Ordinance 2021-001, a second from Sherrie Rinehart and a unanimous vote.

Mayor Watters stated that the Board will meet with Town Attorney Tom Minor in Executive Session immediately following the conclusion of the regular monthly meeting tonight.

Mayor Watters made the motion to adjourn the regular meeting of Board of Aldermen at 6:57 p.m. All were in favor of the motion.

Karen Pennington
Town Recorder

Motion: Sherrie Rinehart
March 9, 2021

Second: Sondra Webb
March 9, 2021

Approved: Judy Watters
Mayor